

## **APPENDIX E – Sample Warrant Articles/Project Certification**

### **Warrant Articles or Resolves**

USE THE FOLLOWING WORDING IN DRAFTING WARRANT ARTICLES OR RESOLVES: (*NOTE: If Project Sponsor is a School Administrative District, contact Alt. State Liaison Officer for copy of appropriate Project Certification*)

**1. Authorizing Application (must be worded as follows)**

Article #xxx

To see if the City/Town will authorize the (*specify selectmen or other officials*) to apply, on behalf of the City/Town, for federal financing assistance under the provisions of the Land and Water Conservation Fund Act, Public Law 88-578 for the (*specify acquisition or development*) of (*give title of project as it will appear on application*); and further authorize (*specify selectmen or other officials*) to enter into the Land and Water Conservation Fund Project Agreement with the State subsequent to federal approval of the project.

**2. Appropriation of local funds**

If City/Town tax appropriations are being used for all or part of the local share of the project cost, The City/Town must raise the funds through Town Meeting or Council action.

**3. Authorization to borrow the necessary funds from time to time to cover anticipated reimbursement**

The local sponsor is obligated to pay all costs of the project “up-front”. Therefore, there may be the need to authorize the borrowing of funds which will be repaid by federal reimbursement.

Note: Numbers 2 and 3 may be worded to be contingent upon approval of federal funds.

**Project Certification**  
**(Submit on municipal letterhead after passage of warrant)**

**This is to certify** that the (*legislative body – i.e., Town Meeting, City Council, etc. and name of City/Town*) hereby authorizes (*name or title of municipal official, agency, or department*) to make application for financial assistance under the provisions of the Land and Water Conservation Fund Act, Public Law 88-578 for (*specify acquisition or development*) of (*give title of project as it will appear on the project application*).

**This further certifies** that the (*legislative body and name of City/Town*) is familiar with the terms and conditions of the Land and Water Conservation Fund Project Agreement, revision dated March 1995 and hereby authorizes (*name or title*) to enter into said agreement between (*name of municipality*) and the State of Maine upon federal approval of the above identified project.

**This further certifies** that the (*name of agency or department*) has been legally constituted and is responsible for planning and carrying out the municipal recreation program, and the continued operation and maintenance of this completed project in accordance with the terms and conditions of the Land and Water Conservation Fund Project Agreement (*provide data on how established and organized*).

**And this further certifies** that except for the financial assistance requested by this project application, no financial assistance has been applied for, given or promised under any other State or Federal Program (*if any, please specify*).

Date \_\_\_\_\_ At \_\_\_\_\_

And signed by: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_